

# Town of Ocean View

## Inter-office Correspondence

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**To:** Town Employees  
**From:** Carol Houck, Town Manager  
Dawn Mitchell Parks, Finance Director  
**Date:** December 21, 2020  
**Re:** 2021 Holidays  
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The Town of Ocean View will recognize the following 13 holidays for 2021 along with New Year's 2022 as in accordance with the Employee Handbook:

	<b><u>Office Closed:</u></b> <b><u>G&amp;A, P&amp;Z, DPW, Police Admin</u></b>	<b><u>Holiday Observed:</u></b> <b><u>Uniformed Police Officers</u></b>
<b>New Year's Day</b>	Friday, January 1	Friday, January 1
<b>Martin Luther King Day</b>	Monday, January 18	Monday, January 18
<b>President's Day</b>	Monday, February 15	Monday, February 15
<b>Good Friday</b>	Friday, April 2	Friday, April 2
<b>Memorial Day</b>	Monday, May 31	Monday, May 31
<b>Fourth of July</b>	Monday, July 5 (observed)	Sunday, July 4
<b>Labor Day</b>	Monday, September 6	Monday, September 6
<b>Columbus Day</b>	Monday, October 11	Monday, October 11
<b>Veteran's Day</b>	Thursday, November 11	Thursday, November 11
<b>Thanksgiving Day</b>	Thursday, November 25	Thursday, November 25
<b>Day after Thanksgiving</b>	Friday, November 26	Friday, November 26
<b>Christmas Eve</b>	Thursday, December 23 (observed)	Friday, December 24
<b>Christmas Day</b>	Friday, December 24 (observed)	Saturday, December 25
<b>New Year's Day (2022)</b>	Friday, December 31 (observed)	Saturday, January 1, 2022

**NOTE:** All full-time employees are paid 8.00 hours for holidays; regular, part-time employees are paid 4.00 hours.